**RESEARCH PROPOSAL FORMAT FOR INTERNAL GRANT**

1. **Project Details**

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| **Item**  | **Description**  |
| Project Title  |  |
| Scientific Area  |  |
| Proposed Total Budget |  |
| Estimated Duration  |  |
| Proposed Starting Date  |  |

1. **Project Team**

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| --- | --- | --- | --- |
| Sl. No. | Name | Role (PI/Co-PI/ RA/Consultant) | Area of Specialization |
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1. **Summary (up to 250 words):** A structured summary should contain the following subheadings: Rationale/ gaps in existing knowledge,Novelty, Objectives, Methods, and Expected outcome.
2. **Keywords** : Six keywords separated by comma which best describe your project may be provided.
3. **Abbreviations** : Only standard abbreviations should be used in the text. List of abbreviations maximum of **ten may be** given as a list.
4. **Introduction and Review of literature (up to 500 words).**
5. **Rationale of the study (up to 500 words)** : Mention how the research question addresses the critical barrier(s) in scientific knowledge, technical capability, and/or programmatic/ clinical/lab practice and its relevance to local, national and international context with relevant bibliography.
6. **Hypothesis/ Research question.**
7. **Study Objectives:** Define the objectives clearly and in measurable terms; mention as primary and secondary objectives, if necessary.
8. **Methodology:** Include the following sub-headings:
	1. Study design
	2. Study area (multiple choice): Community/Hospital/Laboratory
	3. Sample size estimation and sampling strategy
	4. Primary and secondary outcome measures
	5. Design of statistical analysis
9. **MAPPING OF PHASES AND TASKS TO ACHIEVE OBJECTIVES**

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| **Objective/****Activity** | **Description** | **Timeline (months)** | **Expected outcome** | **Responsible** |
| **1-3** | **4-6** | **7-9** | **9-12** |
| **Objective 1** | *Write objective 1 here* |  |  |  |  |  |  |
| Activity 1 | *Write activity 1 here* |  |  |  |  |  |  |
| Activity 2 | *Write activity 2 here* |  |  |  |  |  |  |
| Activity 3 | *Write activity 3 here* |  |  |  |  |  |  |
| **Objective 2** | *Write objective 2 here* |  |  |  |  |  |  |
| Activity 1 | *Write activity 1 here* |  |  |  |  |  |  |
| Activity 2 | *Write activity 2 here* |  |  |  |  |  |  |
| Activity 3 | *Write activity 3 here* |  |  |  |  |  |  |
| **Objective 3** | *Write objective 3 here* |  |  |  |  |  |  |
| Activity 1 | *Write activity 1 here* |  |  |  |  |  |  |
| Activity 2 | *Write activity 2 here* |  |  |  |  |  |  |
| Activity 3 | *Write activity 3 here* |  |  |  |  |  |  |

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***Note: Put ✓ wherever necessary according to your study timeline.***

 ***In the column “Responsible” add the initials of the person responsible for the respective activity.***

 ***For e.g., Dr. Hasan V.M. should be written as HVM.***

1. **Expected outcome/ Deliverables** from the project i.e., what will be known at the end, if the project achieves all the stated objectives (up to 100 words)
2. **Immediate next steps** following the end of the project (up to 100 words)
3. Whether the study is going to generate new intellectual property Please provide details
4. References
5. **Budget:** Justifications for all sub-headings under budget to be provided in detail. Without appropriate justification, the project will not be considered for review.

**Manpower** (Temporary positions)

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| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Position** | **Stipend per Month** | **Months** | **Total**  | **Justification** |
|  | Research Associate (IQRAA staff) | 5000 |  |  |  |
|  | Research Associate (Non - IQRAA) | 20000 |  |  |  |
|  | Technician (IQRAA staff) | 3000 |  |  |  |
|  | Technician (Non - IQRAA) | 15000 |  |  |  |
| **Total** |  |  |

**Consumables**

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| **Sl. No.** | **Item** | **Qty** | **Unit price** | **Total** | **Justification** |
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**Contingency**

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| **Sl. No.** | **Item** | **Qty.** | **Unit price** | **Total** | **Justification** |
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1. Details of PI/Co-PI

**Details of PI**

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| --- | --- |
| a) Name of PI with designation |  |
| b) Area of Interest |  |
| c) h-index - Scopus |  |
| d) h-index - Google scholar |  |
| e) Publications (in past 5 years): |
| **Publication details in AMA style** | **Impact factor** | **Author type (first, corresponding, co-author)** | **Type of article (original research article, review article, case report, case series, letter to editor)** |
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| f) Experience as Investigator: |
| **Short title of project** | **Role****(PI/Co-PI)** | **Funding agency** | **Amount of funding** | **Status (Ongoing/ Completed)** |
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**Details of Co-PI**

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| --- | --- |
| a) Name of Co-PI with designation |  |
| b) Area of Interest |  |
| c) h-index - Scopus |  |
| d) h-index - Google scholar |  |
| e) Publications (in past 5 years): |
| **Publication details in AMA style** | **Impact factor** | **Author type (first, corresponding, co-author)** | **Type of article (original research article, review article, case report, case series, letter to editor)** |
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| f) Experience as Investigator: |
| **Short title of project** | **Role****(PI/Co-PI)** | **Funding agency** | **Amount of funding** | **Status (Ongoing/ Completed)** |
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1. **Terms & Conditions:**
* No additional funds shall be sought from any other organization or agency if an award is made under this program.
* The proposal shall be executed in full alignment with the governing rules and guidelines of the funding program, if selected.
* The project must adhere strictly to scientific integrity standards throughout its duration.
* All research activities must comply with applicable bioethics regulations concerning living organisms and research involving human or animal subjects.
* Proposers are required to deliver minimum scientific outputs, which include:
	+ **At least one publication in a Scopus/Web of Science indexed journal.**
* Incomplete proposals or those not meeting submission requirements will not be accepted for evaluation.
* **Progress review meetings will be conducted on a quarterly basis** to monitor and assess the progress of the project.
* **Funding Disbursement:** 30% of the approved budget will be released upon commencement of the project. An additional 30% will be released after 6 months, **subject to satisfactory progress**. The remaining balance will be disbursed only upon successful publication of the research results.

**Undertaking**

I, the undersigned, hereby declare and confirm that:

* No part of this proposal has been funded by any other source
* The submitted proposal is original, prepared with full adherence to scientific integrity standards and bioethical regulations.
* I have not received, and will not seek (if awarded), funding for this proposal from any source other than the one to which this proposal is being submitted.
* If selected, the project will be conducted in accordance with the rules, regulations, and expectations of the funding body.
* I commit to delivering the required scientific outputs, including at least one Scopus/Web of Science publication and one conference presentation.
* I understand and accept the review mechanism and the funding disbursement schedule outlined in the Terms and Conditions.

**Declaration**

I hereby confirm that I have read and understood the terms and conditions of the grant. I agree to comply with the terms and conditions for the successful completion of the project.

Name, designation and Signature of PI with date:

Name, designation and Signature of Co-PI with date:

Name, designation and Signature of Co-PI with date: